

Lineham Farm Children's Centre – Activity Risk Assessment
Activity: Camping Location: Lineham Woods

Hazard	Risk Rating before controls (Consequence x Likelihood =)	Action Taken	Risk rating after controls (Consequence x Likelihood =)
Participants' known medical condition, e.g. asthma, hay fever, allergy	Unacceptable	<ul style="list-style-type: none"> ◆ Check medical forms, relevant preventative medication to be taken before activity, reliever medication to be carried at all times, e.g. asthma inhalers, epipen 	Acceptable
Tripping/Falling	Unacceptable	<ul style="list-style-type: none"> ◆ Check areas to be used beforehand. Remove/make safe hazards. ◆ Limit to areas where falling is safer i.e. no surface rocks or exposed tree roots. ◆ Areas around tents to be designated as non-activity areas. No running ◆ Guy ropes to be highlighted where they present a trip hazard e.g. using fluorescent ropes, cones etc. ◆ Flag poles and masts must not be climbed. ◆ Site to be inspected for any rabbit/mole holes etc the group to be made aware of them. 	Moderate
Strong winds	Substantial	<ul style="list-style-type: none"> ◆ Check woodland areas for unsafe trees or branches. ◆ Assess wind strength and if in the region of 35mph or more, avoid woodland areas. ◆ Appropriate locations to be chosen for campsite with regard to season and pupil experience. ◆ Tents to be pitched away from potential danger 	Moderate
Branches/Twigs in eyes	Unacceptable	<ul style="list-style-type: none"> ◆ Discuss safe management of sticks beforehand. Stay in areas where risk is low i.e. few low branches. Remove hazards as arising. 	Moderate
Poisoning	Substantial	<ul style="list-style-type: none"> ◆ Poisonous Plants/Fungi and Infection Discuss risks of this and establish "no eating" rule in woodland. Ensure hands are washed. ◆ Storage of food must follow best practice as in full time establishments. ◆ Perishable food to be refrigerated. If 	Moderate

		<p>refrigeration not available then food only purchased immediately prior to use.</p> <ul style="list-style-type: none"> ◆ Person in charge of cooking to be qualified to basic food hygiene certificate level where possible. ◆ Food stuffs to be securely stored to prevent insect and animal infestation. ◆ Appropriate facilities for disposal of waste to be established. ◆ Food must be cooked thoroughly e.g. until there are no pink bits or juices run clear, and only reheated once if refrigerated after cooking. ◆ Raw and cooked food to be stored and prepared separately. 	
Poor Hygiene	Moderate	<ul style="list-style-type: none"> ◆ Clear instructions on hand washing at camp. ◆ Plenty of water taken to camp are for the above. ◆ Antibacterial hand gel to be taken to camp area – for general use. 	Acceptable
Fire from cooking activities	Unacceptable	<ul style="list-style-type: none"> ◆ No cooking activities allowed in or within two metres of tents. ◆ Liquid fuel for stoves to be kept away from ignition sources, stoves refuelled strictly in accordance with the manufacturers' recommendations and by competent staff. ◆ Gas bottles for stoves only to be changed strictly in accordance with the manufacturers' recommendations and by competent staff. ◆ Stoves to be lit and supervised by competent staff only. ◆ No cooking on open camp fires without separate risk assessment. ◆ Fire fighting equipment: water buckets, outside extinguisher based at fire circle area. ◆ Stoves shall be inspected thirty minutes after turning off to ensure they are cold with no threat of fire. ◆ 	Moderate
Fire from other activities	Unacceptable	<ul style="list-style-type: none"> ◆ See Risk Assessment 32- Campfire 	Moderate
Wandering near water/deep mud	Unacceptable	<ul style="list-style-type: none"> ◆ Be familiar with area, know safe parts and hazards, supervise group closely and warn of dangers. 	Acceptable

Dens built by other groups	Unacceptable	<ul style="list-style-type: none"> ◆ Groups not to go into dens/shelters built by other groups. 	Acceptable
Well area	Unacceptable	<ul style="list-style-type: none"> ◆ Children to be supervised in the area around the well. 	Acceptable
Sunstroke/ Hypothermia	Substantial	<ul style="list-style-type: none"> ◆ Use sunshades and natural shaded areas in strong sunlight. ◆ Long sleeves, long trousers and sun hats may be appropriate in the strongest sunlight. ◆ High factor sun block to be applied to exposed skin which cannot be covered. ◆ Plenty of cool drinks to be available in hot weather. ◆ Appropriate wet and cold weather clothing to be provided and worn as necessary ◆ Instructor to ensure that all members of group have correct kit including enough spare clothes, waterproofs, warm clothes and sleeping bag. 	Moderate
Lightning	Substantial	See Risk Assessment 36 - Lightning	Moderate
Lost/Abduction	Unacceptable	<ul style="list-style-type: none"> ◆ Follow missing persons procedure ◆ Security of the site to be assessed with regard to strangers accessing the site. Security patrols of the site to be undertaken by staff as appropriate. ◆ All tents to be checked at bedtime to ensure pupils are all present. Staff to be alert and patrol tents until all pupils settled. Adult tents to be located close to pupils. ◆ Pupils not allowed to go off camp area without supervision. ◆ If pupils need to go to the toilet in courtyard during the night, they are to have a designated adult to accompany them or go in pairs. 	Moderate

Maximum Supervision Ratio: 1:8 + 2 appropriate adult (eg school staff)

First Aid Kit Carried? Yes

Supervisor Qualification: None essential

Essential Safety Equipment. 1st Aid Kit, Mobile Phone, Fire fighting equipment: water buckets, outside extinguisher based at fire circle area.

Other Comments: Woodland should be checked regularly by staff to highlight potential hazards

Risk Assessor Signature: Tamzin Glindon 23/07/19 Reviewed: Paul Winterbottom 23/07/19
Reviewed: Tamzin Glindon 03/10/2019