

Lineham Farm Children's Centre – Activity Risk Assessment

Activity : Travel between Black Hill Lane and Lineham Farm

Hazard	F	S	R	Action Taken	F	S	R
Injury from moving vehicle	2	5	10	School staff to ask coach driver/transport to park in layby on Blackhill Lane with coach door opening onto Blackhill Lane. A member of school staff exits the transport first and ensures road is clear before children exit and are led into Swan Lane by member of school staff to the first layby on the right. Luggage then to be unloaded into the Lineham Farm van. Children and teachers/support staff to remain in layby until luggage has been collected and the Lineham Farm van has passed. Children then walk in twos along Swan lane with member of staff at front and back. Ask for assistance from Lineham staff if needed. Keep the group close together and be ready to move into passing places to allow vehicles to pass. At all times keep the children focused on what they are doing and discourage any running or silliness.	1	3	3
Weather conditions	3	3	9	In inclement weather ensure children are properly clad. In extreme weather contact the Lineham office on 0113 3783945 for assistance.	1	1	1
Participants' known medical condition, e.g. asthma, hay fever, allergy	2	5	10	Check medical forms, relevant preventative medication to be taken before journey, reliever medication to be carried at all times, e.g. asthma inhalers, epi pen	2	1	2

Maximum Supervision Ratio: 1:12 (minimum of 2 members of staff with any group size)

First Aid Kit Carried? By school staff

Other Comments: Very Important for all staff including Lineham Staff to keep a watchful eye on all traffic approaching along Blackhill Lane

Risk assessor signature T Glendon Date: 03/10/2019

Reviewed 03/10/2019

Review date (12 months or following any significant change or an incident)

Frequency Rating (F)

1 = Extremely unlikely to happen, risk will be encountered very occasionally (if ever) but is still worth consideration.

2 =

3 =

4 =

5 = Extremely likely to happen, risk will be encountered most times the activity is run.

Severity Rating (S)

1 = Bruises, minor cuts, abrasion.

2 = Sprains, burns, cuts.

3 = Broken bones, head injuries, damage to sight/hearing.

4 = Severe head injury, multiple fracture, amputation.

5 = Death, severe disability.

Risk (r)

r = F x S